



Important Information for Those Considering Resigning from the College.

The provincial legislation which governs registered dentists in Ontario does not technically recognize the words “retirement” or “not renewing.” Instead it speaks of “resignation as a member of the Royal College of Dental Surgeons of Ontario”. In order to comply with this legislation, the College requires your signature on the reverse of this form if you are retiring from practise and want to cease being a member of the College. As a general rule, the College does not recommend that a member gives up their membership unless he/she is certain of not returning.

You can apply to have your membership re-instated at any time. Reinstatement, however, will be governed by the regulations and policies in place at the time of your application. Currently an application for re-instatement made within two years of your resignation will be dealt with by the Registrar. Applications made after two years require the approval of the Registration Committee of this College.

Applications made after three years require completion of the online ethics and jurisprudence course and evaluation. More importantly, applications made by applicants who retired or, for whatever reason, ceased to engage in practice for three years or more, **OR** individuals who have not engaged in the practice of dentistry on a continuous and regular basis for over three years in Canada, the United States of America or Australia will most likely be required to successfully complete assessments satisfactory to the Registration Committee to determine if their knowledge, skill and judgement sufficiently meet the standards of practice in Ontario. This may take a variety of forms including but not restricted to successful completion of the Assessment of Clinical Judgement and the Assessment of Clinical Skills that are part of the NDEB’s Equivalency Process. Currently, the NDEB charges \$7,910.00 total for these two assessments. It is very important to note that the **cost of these assessments will be borne by the applicant.**

Legislation governing reinstatement states that a person is **ineligible** for reinstatement if when s/he resigned s/he:

(a) was the subject of a proceeding for professional misconduct, incompetence or incapacity, whether in Ontario or in another jurisdiction either in relation to the dental profession or another health profession, other than a proceeding which was completed based upon its merits;

(b) was the subject of an inquiry or investigation by the Registrar, a committee, a panel of a committee or board of inquiry of the College, which was not completed on its merits or which resulted in the resignation of the member;

(c) was the subject of an outstanding order of a committee, a panel of a committee or a board of inquiry of the College;

(d) was in breach of an order of a committee, a panel of a committee or a board of inquiry of the College;

(e) failed to comply with a decision of a panel of the Complaint’s Committee including a decision requiring the member to attend to be cautioned;

(f) failed to comply with a written agreement with the College or any undertaking provided to the College;

(g) had terms, conditions or limitations on her or his certificate of registration; or

(h) was previously refused reinstatement by the Registration Committee either under this Regulation or any predecessor regulation. O. Reg. 407/04, s. 1.

Applicants who are deemed ineligible for reinstatement may apply for a new certificate of registration. **However**, applicants must meet all the current requirements for registration, **including possession of a certificate of the National Dental Examining Board of Canada**, and such applications must be approved by the Registration Committee.

Resignations received throughout the year will have a resignation date effective the date received by the College. Resignations received during the membership renewal drive (November 1 to December 31) will have a resignation date of December 31. If you resign before December 31, you will not be required to pay the annual membership fee for the New Year. If a resignation is received after December 31 of any year, you will be deemed to have resigned in default of payment and the effective date will again be the date received by the College. This is an internal designation and does not display on our Public Register.

Please contact the College’s Registration Department if you have any questions about the information given in this form.

Resignation Form



NAME

REGISTRATION #

This is to notify you officially of my decision to resign my membership in the Royal College of Dental Surgeons of Ontario. **I understand and agree that the effective date of my resignation will be the date the College receives my resignation or the date specified in the notice, whichever is later, unless the resignation is received by the College during membership renewal, namely from and including November 1st to and including December 31st. I further understand and agree that if no date is specified in the notice and the resignation is received during membership renewal (November 1 – December 31), the resignation will be effective December 31st.**

By signing and dating this form, I hereby acknowledge that I have read, understood and agreed to the regulations surrounding the resignation of my Ontario dental license.



SIGNATURE

PRINT NAME

DATE

Reasons for resignation:

- Retired
- Left the Province
- Left the Country
- Returned to School
- Changing Profession
- Leave (Health, Maternity, Sabbatical)
- Other

Please provide us with your mailing address should the College need to contact you.

MAILING ADDRESS



STREET NAME & NO./SUITE NO./BOX NO.

CITY/TOWN/VILLAGE

PROVINCE/STATE

COUNTRY

POSTAL CODE

Please read reverse before signing.